

MEMPHIS-SHELBY COUNTY SCHOOLS PAY SCHEDULE 2025-26
11 MONTH SALARIED (Scheduled Work Year 07/07/25 - 06/01/26)

Instructional Coaches (PD)

For APECS use only
11ISC
Paid over 26
Even Pay
Periods

Timesheet	Calendar	TIMESHEET & PAYROLL	ATTENDANCE PERIODS	WORK/ADMIN	INSERVICE	PAID	TOTAL	NON PAID	APPROVAL	Total all days
Pay Period	Pay Period	Calendar Days in Pay Period	DAYS	DAYS	HOLIDAYS	PAID DAYS	DAYS	DEADLINE *	PAY DAY	
1	1							06/27/25	07/03/25	0.00
2	2	7/1/2025	7/11/2025	5.00		5.00	5.00	07/11/25	07/18/25	10.00
3	3	7/12/2025	7/25/2025	10.00		10.00		07/25/25	08/01/25	10.00
4	4	7/26/2025	8/8/2025	7.00	3.00	10.00		08/08/25	08/15/25	10.00
5	5	8/9/2025	8/22/2025	10.00		10.00		08/22/25	08/29/25	10.00
6	6	8/23/2025	9/5/2025	9.00		1.00	10.00	09/05/25	09/12/25	10.00
7	7	9/6/2025	9/19/2025	10.00			10.00	09/19/25	09/26/25	10.00
8	8	9/20/2025	10/3/2025	10.00			10.00	10/03/25	10/10/25	10.00
9	9	10/4/2025	10/17/2025	5.00			5.00	10/17/25	10/24/25	10.00
10	10	10/18/2025	10/31/2025	10.00			10.00	10/31/25	11/07/25	10.00
11	11	11/1/2025	11/14/2025	9.00	1.00	1.00	11.00	11/14/25	11/21/25	11.00
12	12	11/15/2025	11/28/2025	8.00		2.00	10.00	11/28/25	12/05/25	10.00
13	13	11/29/2025	12/12/2025	10.00			10.00	12/12/25	12/19/25	10.00
14	14	12/13/2025	12/26/2025	5.00		3.00	8.00	12/26/25	01/02/26	10.00
15	15	12/27/2025	1/9/2026	5.00		2.00	7.00	01/09/26	01/16/26	10.00
16	16	1/10/2026	1/23/2026	9.00		1.00	10.00	01/23/26	01/30/26	10.00
17	17	1/24/2026	2/6/2026	10.00			10.00	02/06/26	02/13/26	10.00
18	18	2/7/2026	2/20/2026	10.00			10.00	02/20/26	02/27/26	10.00
19	19	2/21/2026	3/6/2026	10.00			10.00	03/06/26	03/13/26	10.00
20	20	3/7/2026	3/20/2026	5.00			5.00	03/20/26	03/27/26	10.00
21	21	3/21/2026	4/3/2026	9.00		1.00	10.00	04/03/26	04/10/26	10.00
22	22	4/4/2026	4/17/2026	9.00	1.00		10.00	04/17/26	04/24/26	10.00
23	23	4/18/2026	5/1/2026	10.00			10.00	05/01/26	05/08/26	10.00
24	24	5/2/2026	5/15/2026	10.00			10.00	05/15/26	05/22/26	10.00
25	25	5/16/2026	5/29/2026	9.00			9.00	05/29/26	06/05/26	10.00
26	26	5/30/2026	6/12/2026	0.00			0.00	06/12/26	06/19/26	10.00
		6/13/2026	6/26/2026	0.00			0.00	06/26/26	07/03/26	10.00
				204.00	5.00	11.00	220.00	41.00	07/17/26	261.00

Start date is 7/7/2025 and end date is 6/1/2026

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

In-Service Days

July 28, 2025	0.50
July 29, 2025	0.50
July 30, 2025	1.00
July 31, 2025	1.00
November 10, 2025	1.00
April 6, 2026	1.00
Total	5.00

Admin Days

July 28, 2025	0.50
July 29, 2025	0.50
August 1, 2025	1.00
January 5, 2026	1.00
May 22, 2026	1.00
Total	4.00

Non-work/Non Paid

Fall Break Oct. 13-17, 2025	5.00
Winter Break-Dec. 22, 23, 29, 30; Jan 2, 2026	5.00
Spring Break- March 16 - 20, 2026	5.00
Memorial Day May 25, 2026	1.00
Total	16.00

HOLIDAYS / VACATION

Labor Day	September 1, 2025	1.00
Veterans Day	November 11, 2025	1.00
Thanksgiving	November 27-28, 2025	2.00
Winter Break- Paid Days	Dec 24-26, 31; Jan 1, 2026	5.00
Martin Luther King, Jr Day	January 19, 2026	1.00
Good Friday	April 3, 2026	1.00
Total Holidays		11.00